



*Maine Department of Transportation*  
*Direct Hire*  
**Project Manager I**

Bulletin 15-75

**CODE:** 6350      **RANGE:** 28 (supervisory)      (\$47,091.20 – \$64,792.00 annually)

**Value of State-paid Health & Dental Insurance – Effective July 1, 2015**

\$370.98 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 – 10% Employee Contribution of Premium

**Value of State's share of employee's retirement: 15.3% of pay**

**SEARCH OPENED:** July 24, 2015

**CONTACT:** Kari Gould

**CLOSING DATE:** August 6, 2015; 4:30 p.m.

**TELEPHONE:** (207) 624-3068

**POSITION TYPE:** Permanent full-time      **LOCATION:** Augusta

**POSITION #:** 02500-0945

**BUREAU/DIVISION:** Project Development/Highway Program/Region 2

**JOB DESCRIPTION:** This is professional work involving the engineering and related technical and administrative activities associated with project development. The incumbent is expected to support the Senior Project Manager in the management of the budget, scope and schedule of all assigned projects for the Highway Program and to ensure conformance to MaineDOT's contracts, provisions, policies, specifications, procedures and rules. The incumbent shall also maintain a high level of professional and ethical standards and be accountable to those responsibilities and standards. Responsibilities include coordinating, reviewing and evaluating assigned aspects of an approved project from start to finish; and assisting the Senior Project Manager with various phases of project management. Supervision may be exercised over technical, engineering and professional personnel. Work is performed under limited supervision.

**MINIMUM QUALIFICATIONS:** Registration as a Professional Engineer or Twelve (12) years experience in technical engineering.

**SELECTION PROCESS:** Applicants must forward a cover letter, current resume, and completed Direct Hire application and copies of post-secondary transcripts/licensing/registration and certifications to: MaineDOT, Human Resources, Attn: Kari Gould, 16 State House Station, Augusta, ME 04333-0016, to be received no later than **4:30 p.m., Thursday, August 6, 2015**. Internal transfers (those already in the above classification for MaineDOT) who are interested in an interview may contact **Kari Gould at (207) 624-3068** to be interviewed along with certified candidates. Applications are available by calling (207) 624-3050, and on the MaineDOT website: [www.maine.gov/mdot](http://www.maine.gov/mdot)

PLEASE NOTE: AN EMPLOYEE WHO TRANSFERS TO A POSITION IN THE PRO/TECH, SUPERVISORY, OR ADMINISTRATIVE SERVICES BARGAINING UNITS OF MSEA MUST REMAIN IN THAT POSITION A MINIMUM OF SIX (6) MONTHS BEFORE HE/SHE IS ELIGIBLE TO APPLY FOR ANOTHER TRANSFER. THIS REQUIREMENT DOES NOT APPLY TO SEASONAL EMPLOYEES

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